

2020

# Provider Access Policy





## Review Framework

The policy should be reviewed **every two years** (or sooner in the event of revised legislation or guidance)

	Date
This policy was created in:	April 2020
This issue was revised and released in:	April 2020
It was ratified by the Governing Body in:	April 2020

### 1. Introduction

This policy outlines the Schools arrangements for managing the access of providers to students for the purposes of informing them of the provider's education or training offer. It sets out:

- Procedures in relation to requests for access
- Granting and refusing requests for access
- Details of information and facilities to be provided to a person who is given access

This complies with the school's legal obligation under Section 42B of the education Act 1997.

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in year 8-13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

### 3. Student Entitlement

All students in years 8-11 at Southchurch High School are entitled to:

- Find out about technical education qualifications and apprenticeship opportunities, as part of our careers programme which provides information on the full range of education and training options available at each transition point
- Hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships
- Understand how to make applications for the full range of academic and technical courses

### 4. Management of provider access details

#### 4.1 Procedure

If a provider would like to request access they should contact the Careers Leader.

Telephone: 01702 900 777

Email: [Info@southchurchschool.com](mailto:Info@southchurchschool.com)

#### 4.2 Premises and facilities

Southchurch High School will make the necessary arrangements to ensure they are able to fulfil provider requirements such as access to classrooms, assembly hall, meeting rooms and technical equipment. These arrangements will be confirmed with the Careers Leader prior to the provider visit. The Careers Leader will ensure the necessary staff are notified of the visit and ensure that the school's safeguarding policy is adhered to, a DBS will be taken from the provider in the applicable circumstances. Providers are welcome to leave literature in relation to their course with the Careers Leader, who will ensure this is accessible to students in the Careers Office.



### 4.3 Opportunities for access

Year Group	Autumn Term	Spring Term	Summer Term
Year 8	Employer led mentoring programme	1-2-1 Independent careers advice meeting	Brilliant Club Scholarship Programme  HE Visit
Year 9	Southchurch High School Careers and Post-16 Fair	Subject options evening  Employer led workshops	
Year 10	Southchurch High School Careers and Post-16 Fair	Post-16 Assembly  1-2-1 Independent careers advice meeting	Post-16 Taster Days HE Visit
Year 11	Southchurch High School Careers and Post-16 Fair  1-2-1 Independent careers advice meeting	FE/HE/Apprenticeship Assembly talks  Raising Aspirations evening	