

Southchurch High School Physical Education Policy April 2022

It is the aim of this policy to ensure the safety and safeguarding of pupils at all times during their teaching and learning experience within the Physical Education department. It is also the aim to clarify the role of class teachers before during and after their pupils have utilised the changing facilities. While it is not reasonably practicable that every pupil will be in a teacher's sight at all times, the ongoing review and reflection on our approaches means that our teachers have a heightened awareness of the need to ensure our procedures ensure no compromise to all pupils' health and safety.



Physical Education classes must be supervised at all times so far as is reasonably practicable.

Children/Young people excused from physical participation should be changed into appropriate PE clothing and included as far as possible in lessons to continue the process of learning and understanding. However, non-participants not involved in the lesson or in a support role (e.g. spotter, official, recorder, time-keeper etc.) can impact upon effective supervision controls and the inherent safety aspects of the lesson. It is important that students still get changed when unable to physically take part in the lesson.

In the unusual circumstances that any child/young person is not involved in any part of the lesson it is the responsibility of the Head of Establishment to ensure that alternative supervision arrangements are in place. Where necessary if supervision is a recognised risk assessment control factor and where non-participants present a risk then supervision should be out with the immediate teaching area.

Staff are also aware that for these procedures to be enforced to their maximum efficiency team working and communication with fellow practitioners is vital. Procedures are regularly discussed and reinforced informally and at departmental meetings.

Section A

Guidelines for supervision pre-teaching

- When pupils arrive in PE their teacher will be at the changing room door to ensure they quietly go in to get changed. The teacher will then take the register and give any specific instructions with regards to activity and movement to accommodation.
- Staff are a visible and audible presence in and around the changing area in order that any discipline issue or otherwise are noticed and dealt with appropriately.
- The class will walk to the designated area / facility followed by the teacher locking the changing room door after the last pupil has left. The teacher will also be ensuring the class move along the PE areas as quietly as possible as at times we have the added challenge of the exams in progress in the sports hall.
- When dealing with a female teacher taking a boy's class or vice versa this presents added challenges where the teacher ensures the class is settled in the changing areas, and maintains a presence in and around the changing rooms whilst they are in use. An appropriate member of SLT must be present at the times when a female teacher is responsible for the changing of boys PE classes.
- Where possible negotiate with fellow staff to arrange the locking of changing rooms/supervision of pupils in teaching areas until such time as the changing room is locked and lessons can commence.
- All pupils must change into appropriate clothing to participate. Where possible, negotiate with fellow staff to facilitate distribution of appropriate PE clothing from the PE base when a pupil needs to borrow such in order to participate. This ensures the class teacher can maintain a presence in and around the changing area.
- Any non-participants should be sent, with an appropriate written or coursework task, to be supervised in the allocated classroom.
- Any valuables will be locked in the teachers locker in the changing room.

Section B

Guidelines for supervision during teaching episode

- Staff always ensure pupil activity is supervised and pupils are not left without a member of staff in any working area.
- Professional judgement is used to assess any request for a pupil to leave a class.

Section C

Guidelines for supervision after the teaching episode

- Staff escort pupils to the changing room(s) that their class are using, once all equipment is safely stored away
- Staff are a visible and audible presence in and around the changing area in order that any discipline issue or otherwise are noticed and dealt with appropriately.
- Staff monitor exits of the department, making sure pupils have their full uniform on when departing the changing room.
- No pupil leaves prior to the bell without permission from their teacher.
- Spare kit must be washed at the end of each week.

In every changing room there will be the following materials:

1. Spare kit and wash basket
 - Polos
 - Shorts
 - Footwear
 - Jumpers

2. Non-participant support materials
 - Clipboards
 - Referee/scorer/observation worksheets

3. Internet signal for smooth registration.

Changing room	Polo	Shorts	Trainers	Sweater
Girls 1	10	10	5	5
Girls 2	10	10	5	5
Boys 3	10	10	5	5
Boys 4	10	10	5	5