



## **Transition - Appeals Process 2024**

**Please note appeals cannot be submitted until after National Offer Day on the 1 March, 2024.**

Any parent whose child is not offered a place has the right to appeal providing they have named this school as one of their choices. If a parent intends to lodge an appeal, they must notify Southend City Council and complete the Notice of Appeal Form (for submission), after National Offer Day.

The closing date for the Notice of Appeal Form and any supporting evidence to be returned is **midday on Monday 15 April, 2024.**

Subject to the receipt of the appeal paperwork being received by (**midday on Monday 15 April, 2024**), the appeals will be held on Tuesday, 11 June, 2024.

The Clerk to the appeal panel will write to you at least 10 days in advance of the hearing to give you notice of the venue, time and date of your appeal.