

2023

# Provider Access Policy



## Review Framework

The policy should be reviewed **every two years** (or sooner in the event of revised legislation or guidance)

	Date
This policy was created in:	January 2023
This issue was revised and released in:	
It was ratified by the Governing Body on:	

### 1. Introduction

This policy statement sets out the school's arrangements for managing the access of providers to the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

### 2. Statutory requirements

Schools are required to ensure that there is an opportunity for a range of education and training providers to access students in year 8-13 for the purposes of informing them about approved technical education, qualifications or apprenticeships.

### 3. Student Entitlement

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses

For pupils of compulsory school age these encounters are mandatory and there will be a minimum of two encounters for year 8 to 9 pupils and two encounters for year 10 to 11 pupils. These provider encounters will be scheduled during the main school hours and the provider will be given a reasonable amount of time to, as a minimum:

- share information about both the provider and the approved technical education qualification and apprenticeships that the provider offers
- explain what career routes those options could lead to
- provide insights into what it might be like to learn or train with that provider (including the opportunity to meet staff and pupils from the provider)
- answer questions from pupils

### 4. Meaningful provider encounters

One encounter is defined as one meeting/session between pupils and one provider. We are committed to providing meaningful encounters to all pupils using the [Making it meaningful checklist](#).

### 5. Previous providers

In previous terms/years we have invited the following providers from the local area to speak to our pupils:

- South Essex College
- USP College
- Amazing Apprenticeships

- AIM Group
- Central Training Group
- Beauty Skills Academy
- Southend Adult Community College
- University of Essex
- University Centre, South Essex
- Belfair's Academy
- Cecil Jones Academy
- St Thomas More High School
- St Bernard's High School
- Shoeburyness High School
- Chase High School
- SUFC
- The King Edmund School
- Writtle College

## 6. Destination of our pupils

Last year our Year 11 pupils moved to a range of providers in the local area after school:

Apprenticeships	3
Cecil Jones Academy	1
Chase High School	3
Havering College	2
The King Edmund School	5
London Screen Academy	1
South Essex College – various campuses	66
Shoeburyness High School	17
Southend High School for Boys	2
Southend High School for Girls	3
Southend Adult Community College	2
St Bernard's High School	6
St Thomas More High School	5
Southend United Football Education Trust	7
USP College – Seevic Campus	7
Westcliff High School for Boys	1
Writtle University College	2

## 7. Management of provider access requests

### 7.1 Procedure

A provider wishing to request access should contact Ali Smith, Careers Advisor.

Telephone: 01702 900 777

Email: [asmith@southchurchschool.com](mailto:asmith@southchurchschool.com)

### 7.2 Opportunities for access

The school offers the four provider encounters required by law and a number of additional events, integrated into the school careers programme.

We will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

Please speak to our Careers Advisor to identify the most suitable opportunity for you.



### **7.3 Premises and facilities**

Southchurch High School will make the main hall, classrooms or private meeting rooms available for discussions between the provider and pupils, as appropriate to the activity. The school will also make available AV and other specialist equipment to support provider presentations. This will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Meaningful online engagement is also an option and we are open to providers that are able to provide live online engagement with our pupils. Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Careers Resource Centre, which is managed by the school librarian. The Resource Centre is available to all pupils at lunch and break times.

### **7.4 Complaints**

Any complaints with regards to provider access can be raised following the school complaints procedure or directly with The Careers & Enterprise Company via [provideraccess@careersandenterprise.co.uk](mailto:provideraccess@careersandenterprise.co.uk)

### **7.4 Approval and Review**

Approved [date] by Governors at Curriculum and Standards Committee

Next review: [date]

Signed: [name] Chair of Governors

[name] Head teacher