

Southchurch High School



Information for Candidates
Art Teacher (Maternity Cover)
Required As Soon As Possible

Letter from the Headteacher



Dear Candidate

Thank you for taking an interest in this post at Southchurch High School. I hope the information enclosed in this pack gives you a good sense of what makes our school a special place to work and provides the information you need about the post.

Southchurch High School is an amazing place to learn and work and our philosophy of being 'A community of opportunity, learning and aspiration' sits at the centre of everything we do. Our belief is that people achieve the best outcomes when they enjoy what they're doing, feel safe and are rewarded for their commitment and success. We therefore support and invest in our students and staff, whilst maintaining high expectations. Our values are clear and as an inclusive learning community we are determined to realise our vision and achieve our goals. We continually reflect on our practise and evaluate our performance; taking collective responsibility for learning together.

Our students are, of course, at the heart of what we do and it is essential, whatever position you are applying for, that you relate well to children and young people. The students at Southchurch High School are a pleasure to work with; they are keen to learn, talented and well-behaved. Our school is oversubscribed and has a waiting list.

It is important to read the information provided carefully. We want you to be happy in the role you are applying for and committed to performing the job to the best of your ability.

I very much hope you are encouraged to apply for the position and look forward to meeting you soon and please do not hesitate to contact us if you need any further information.

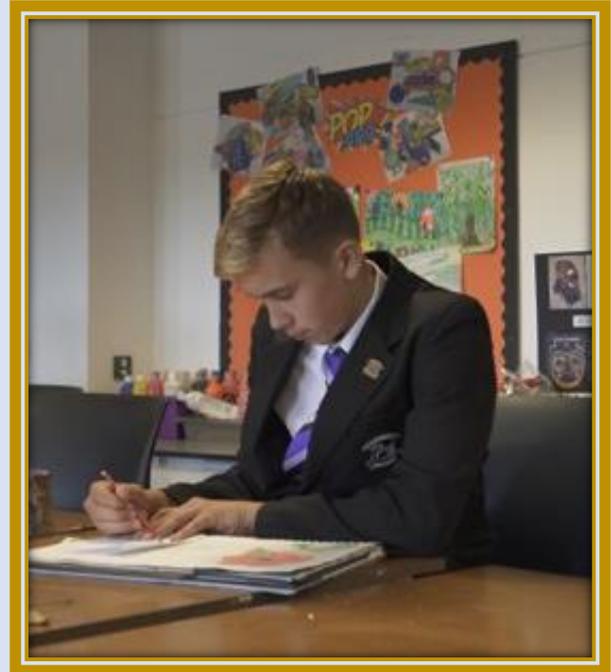
Yours sincerely
Stuart Reynolds
Headteacher



About Us



Southchurch High School is a popular 11-16-year mixed comprehensive academy having converted in 2018. Our fundamental beliefs about education are summarised in our mission statement of **'A community of opportunity, learning and aspiration'**. The school already houses a flourishing community of over 750 pupils, and is expected to continue growing strongly over the next few years. We have waiting lists for entry into years 7 and 8 and fully expect to be in the same position with our next intake in September 2021.



The moral, spiritual, social and cultural development of all learners permeates throughout the curriculum. We aim to maintain a just and caring school community in which all learners, teachers and members of the associate staff are given personal recognition and a sense of security, respect and dignity. We believe that it is only in such an environment that learners can recognise and appreciate achievement in its various forms including high academic standards and good examination results.

Great emphasis is placed upon the need for learners to develop self-discipline and respect for others. The wearing of school uniform is insisted upon. High levels of attendance and punctuality are viewed as vitally important. Good manners and courtesy to others are expected from everybody. Good order and the importance of personal relationships are insisted upon throughout the school to allow genuine learning, academic and personal development to take place.





In general, the school aims to create an ethos that supports a sense of co-operation, pride, identity and purpose in all students, members of staff and parents. The raising of standards is a key theme throughout Southchurch High School. Our students deserve the best.

At Southchurch High School, every effort is made to stress the positive and celebrate achievement to boost the self-esteem, confidence and dignity of the students. An array of out of class activities give learners the opportunity for self-expression and the enjoyment and satisfaction which comes from achievement. Motivation is enhanced through the relationships that are strengthened by engaging with staff in different situations.

Will you join us in reaching our aspirations?

If you share our values, have an entrepreneurial spirit, and are excited by the prospect of making a real contribution to a new and growing school, we want to hear from you.



Living and Working in Southend-on-Sea



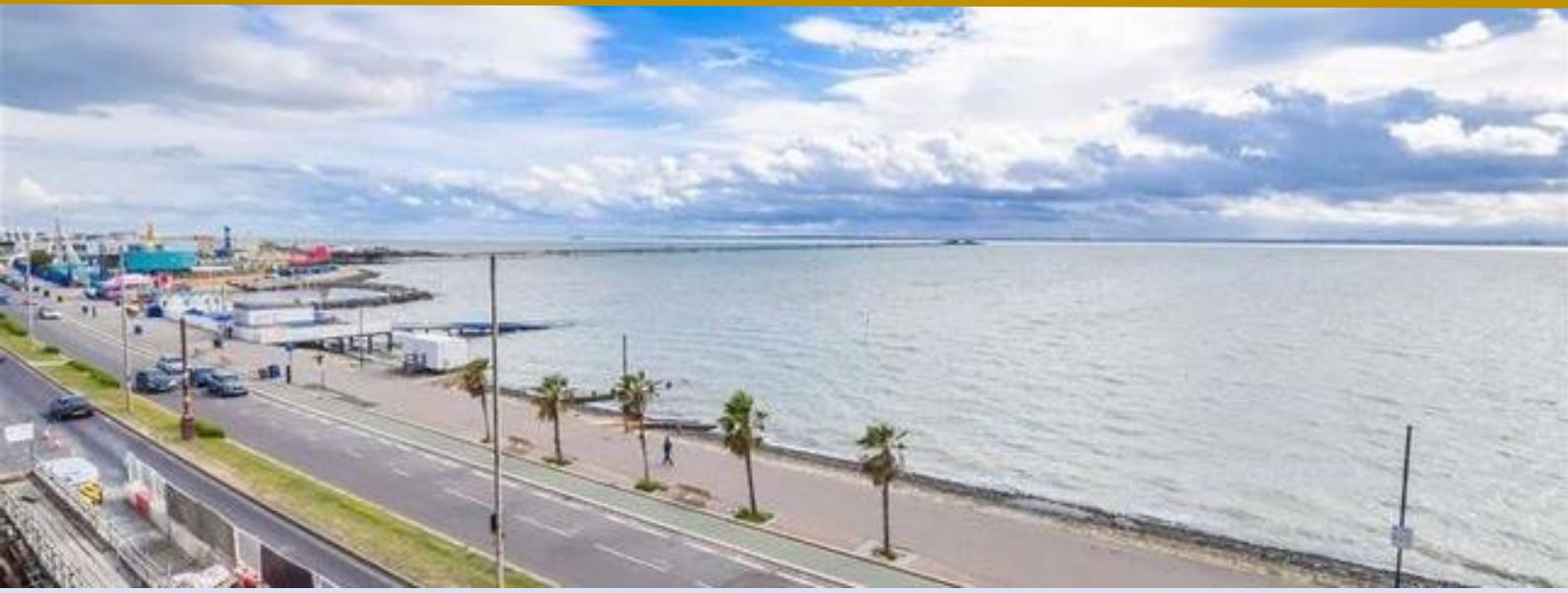
The school is located in a quiet suburb of Southend-on-Sea and benefits from excellent transport links. We are within easy reach of Chelmsford, Brentwood, Colchester and London.

Whether you fancy screaming around the loops of a rollercoaster, exploring the world beneath the waves, or venturing down the longest pleasure pier in the world, there's plenty to do in Southend. Standing for over a century it extends 1.3 miles into the Thames Estuary, and is a well-loved and recognised symbol of Southend. With stunning views, it's the perfect place to go for a taste of the invigorating fresh air, and experience the freedom of the sea.

Southend is blossoming with parks and gardens in which to spend a lazy afternoon with a picnic, or packed with fun play equipment and sports facilities to entertain the kids. Whether you're after an open-air concert at the historic Bandstand, art exhibitions, or a weekend of fantastic music, art and dance there's so much going on all year round.

Whether you're looking for fine dining with sea views, or a maybe a quick meal before a show at the Cliff's Pavilion, Southend has the answer. For panoramic views of the Thames Estuary head to one of the fantastic seafront restaurants. There's the RBG Grill at the Park Inn Palace Hotel, the stunning Royal Hotel and the Seven Hotel, a brand-new and exquisitely designed boutique hotel with its 70-seater modern British restaurant, 'Gin-centric' cocktail bar and outdoor sun terrace They're all unique, but all offer the perfect place to watch the sun set over the Estuary.

Southend High Street is home to a broad range of international retailers, as well as independent shops and boutiques. Visiting farmers and craft markets provide an opportunity to purchase fresh, local produce and unique gifts.



Art Teacher (Maternity Cover) Specification

Qualifications and experience	Essential	Desirable
Qualified Teacher status	✓	
Honours degree in relevant subject	✓	
Evidence of commitment to own professional development	✓	
Successful teaching experience across the secondary age range	✓	
Track record of good to outstanding teaching with recent evidence	✓	
High quality ICT skills	✓	
Personal qualities		
A creative and strategic thinker	✓	
Stamina, energy, resilience and sense of humour	✓	
Ability to work effectively and flexibly within a team	✓	
Ability to foster enthusiasm, enjoyment and confidence in learning	✓	
Ability to inspire, motivate and support students and staff	✓	
Ability to speak with confidence in a variety of contexts	✓	
High expectations of self, students and colleagues	✓	
Excellent interpersonal skills	✓	
Ability to prioritise tasks	✓	
Willingness to become involved in extra-curricular and school wide activities		✓
Knowledge and Understanding		
The ability to plan strategically	✓	
The ability to monitor and evaluate the outcome of planning	✓	
The ability to lead and understand change, creativity and innovation	✓	
Knowledge and understanding of the processes of self-evaluation in relation to school improvement	✓	
Knowledge and understanding of strategies for raising attainment and achievement of all students	✓	
Knowledge and understanding of strategies for improving behaviour	✓	
Knowledge and understanding of the use of assessment for learning	✓	
Knowledge and understanding of new technologies and their use and impact to support learning		✓
Knowledge and understanding of the collection and use of data to support achievement	✓	
Skills in maintaining high standards of discipline and behaviour to support	✓	
Commitment to equal opportunities	✓	
Understanding of and commitment to safeguarding	✓	
The ability to communicate orally and in writing at all levels	✓	
Tact, discretion and the ability to maintain confidentiality	✓	



Teacher – Job Description

JOB TITLE:	Teacher
NJC SCALE RANGE:	MPS/UPS
Responsible to:	Head of Department

Purpose:

- To contribute to the work of the department in maximising the achievement of all students
- To be accountable for the highest standards of achievement by all students taught, by monitoring, supporting and evaluating student achievement and setting targets for improvement

The Teachers' Pay and Conditions Document specifies the general professional duties of a teacher. Whilst every effort has been made to explain the main duties and responsibilities of the post, each individual task undertaken may not be identified.

You are expected to meet the DfE Teachers' Standards.

Particular duties

Under the direction of the Head of Department and the overall direction of the Headteacher.

General Duties:

- To act professionally, as a positive role model for students
- To undertake an appropriate programme of teaching in accordance with the duties of a standard scale teacher
- To assess, record and report on the development, progress and attainment of students
- To participate in arrangements for preparing students for external examinations, assessing students for the purpose of such examinations, recording and reporting such assessments; and participating in arrangements for students presentation for, and conducting, such examinations
- To assist in making appropriate arrangements for classes when staff are absent
- To exercise due caution and observe Health and Safety requirements in the conduct of their work

Main Duties:

Planning, Preparation and Assessment

- To plan and prepare courses and lessons, teaching, according to their educational needs, assigned students, including the setting and marking of work carried out by students in School and elsewhere
- To contribute to the whole School planning activities

Curriculum Provision

- To respond to curriculum development and initiatives at national, regional and local levels

- To share resources and to adhere to subject area policies, plans, targets and practices within the context of the School aims and policies
- To provide or contribute to written assessments, reports and references regarding the development, progress and attainment of all students taught

Staff Development

- To undertake appropriate CPD in line with School and departmental priorities
- To participate in the arrangements made for Performance Management Review
- To review, from time to time, methods of teaching and Schemes of Work
- To participate in arrangements for further training and professional development as a teacher including undertaking training and professional development which aim to meet the needs identified in Performance Management objectives

Quality Assurance

- To participate in lesson observations in line with School policy and seek to implement modification and improvement where required
- To contribute to the process of monitoring and evaluation of the curriculum in line with agreed School procedures, including evaluation against quality standards and performance criteria

Judge standards

- To agree, set and review targets for individual students and classes taught
- To discuss work, progress and attitudes with students

Evaluate teaching and learning

- Contribute to the evaluation of Schemes of Work to ensure that they focus on consistent and effective teaching and learning

Communication

- To provide effective communication/consultation as appropriate with the parents of students
- To communicate and co-operate with persons or bodies outside the School and participate in meetings arranged for the purposes of student progress

Personal Development and Wellbeing

- To promote and safeguard the welfare of children and young persons for whom specifically responsible or with whom there is contact
- To monitor and support the overall progress and well-being of individual students and class or groups of students.
- To ensure the Behaviour Management Policy is implemented, maintaining good order and discipline and safeguarding the health and safety of students, so that effective learning can take place, both when they are authorised to be on the School premises and when they are engaged in authorised School activities elsewhere.
- To make records on the personal and social needs of students.
- To positively use the School rewards system and sanctions and undertake appropriate actions
- To ensure that all students understand and are able to complete their work
- To ensure that all students complete their homework and coursework within set deadlines
- To contribute to PSHE, Citizenship and Enterprise Education according to School policy, providing guidance and advice to students on educational and social matters and on their further education and future careers, including information about sources of more expert advice
- To act as a Form Tutor and to carry out the duties associated with that role as outlined in the generic job description or to undertake alternative duties as agreed with the Headteacher.

Marketing and Liaison

- To take part in marketing and liaison activities such as Open Evenings and events with primary schools
- To contribute to the process of effective subject links with external agencies

Administration

- To participate in meetings at the School which relate to the curriculum for the School or the administration or organisation of the School
- To participate in meetings relating to pastoral and SEN arrangements for students as required
- To attend assemblies, registering attendance of students and supervising them
- To ensure that students are registered promptly and accurately using the electronic register wherever possible, whilst the group is silent
- To maintain appropriate records and to provide relevant, accurate and up-to-date information for the School management system
- To complete the relevant documentation to assist in the tracking of students
- To participate in administrative and organisational tasks related to such duties as are described above, including the direction or supervision of persons providing support for the teachers in the School



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