



Ref: SRE/lt

16 November 2020

Dear parent/carer

We have been advised by Public Health England that there has been an additional confirmed case of COVID-19 within the school.

We are continuing to monitor the situation and are working closely with Public Health England. This letter is to inform you of the current situation and provide advice on how to support your child.

A member of staff has tested positive for Covid-19; however, as they were already self-isolating, there is no risk of them having passed on any infection to students.

The school remains open and your child should continue to attend if they remain well.

How to stop COVID-19 spreading

There are things you can do to help reduce the risk of you and anyone you live with getting ill with COVID-19

Do

- Wear a mask, it should be worn properly, covering the nose and mouth fully and be snug fitting
- wash your hands with soap and water often – do this for at least 30 seconds
- Dry your hands thoroughly afterwards
- use hand sanitiser gel if soap and water are not available
- wash your hands immediately upon arriving at home
- cover your mouth and nose with a tissue or your sleeve (not your hands) when you cough or sneeze
- put used tissues in the bin immediately and wash your hands afterwards
- Keep your circle of connections to an absolute minimum. Interactions with other people is the main source of infection.

Further Information

Further information is available at <https://www.nhs.uk/conditions/coronavirus-covid-19/>

Yours sincerely

Stuart Reynolds
Headteacher